



2025-2026

BRUIN VILLAGE NON-TRADITIONAL STUDENT HOUSING HANDBOOK ADDENDUM

Welcome to Bellevue University Student Housing! This document outlines information and policies specific to our non-traditional student housing units which may differ slightly from our primary Bruin Village Student Housing Handbook.

All policies and rules stated in the Bruin Village Student Housing Handbook apply to non-traditional units and residents unless otherwise stated in this document.

Residence and Student Life has the right to change your room assignment or cancel your agreement if you fail to comply with the established policies and procedures of Bellevue University. You may also be held responsible for failure to comply with the Student Code of Conduct while living in Student Housing. If you have questions or need clarification on any policies or procedures listed below, please contact residencelife@bellevue.edu.

Bellevue University is committed to providing an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination based upon race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, age, political ideas, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

Again, welcome to Student Housing!

Please refer to the primary Bruin Village Student Housing Handbook under the Important Documents section on the [Student Housing page of Bellevue.edu](http://Bellevue.edu) for details on:

- Public Health-Informed Housing Policies
- Residence and Student Life Staff
- Important Contacts
- Mission
- Important Dates
- Insurance
- Misc. Fees
- Apartment rules
- Health and Safety
- Code of Conduct
- Violations and Sanctions
- Cancelling your Agreement

Non-traditional Unit Information

ELIGIBILITY FOR OCCUPANCY

A limited number of units are available for on campus students who meet some of the traditional Student Housing eligibility but may have situations which prohibit them from traditional campus living. Non-traditional housing units may be available for the following students:

1. Student with no more than two child dependents. Child dependents must be under age 12 at time of move in/renewal, or;
2. Married student, or;
3. Meets secondary priority age population of 25-29 on campus student.

All criteria for traditional housing must also be met:

1. Be enrolled full-time as a degree-seeking student as determined by the Academic Catalog during each academic term of occupancy, with the exception of Summer term for continuing students;
2. Be in good academic and financial standing;
3. Not have any holds on your account that prevents enrollment;
4. Not be employed by the University, except in a student employee or Resident Assistant position.

Availability may vary and is not guaranteed. Exceptions to this criteria may be evaluated on a case-by-case basis by the Director of Residence Life. University decisions regarding housing placements and exceptions are final and not subject to appeal.

APARTMENT INFORMATION

Non-traditional student housing is available at our 1309 and 1311 Betz Road buildings. Floor plans consist of one bedroom/one bathroom or two bedroom/one bathroom units. Each apartment includes a full kitchen (microwave and dishwasher included), dining table/chairs or breakfast bar/bar stools, furnished living room, and furnished bedrooms (queen or twin XL bed, desk/chair, 4 drawer dresser). If a child dependent needs a crib, toddler bed, or other specialized furniture, it will need to be provided by the resident.

All utilities and Wi-Fi are included in room charges. Trash collection, mail service, free parking, and free on-site laundry are additional perks students enjoy. Laundry is located on the southern exterior of 1311 building.

Student housing also has added security to keep students safe. The buildings include resident-only secured access via ID badges. We also have Resident Assistants at each complex to assist with any issues that arise.

MEAL PLANS

Meal plans are optional for non-traditional housing residents and are not included in room rates. Non-traditional residents can purchase a meal plan for themselves or family occupants at any time. See the published rates on the [Dining Services page of Bellevue.edu](#) and email residencelife@bellevue.edu to request adding a meal plan for you or your family occupants. Meal plan charges will be applied to your Student Account. Meal plans can also be added for each dependent at the same cost. Each meal plan is only for one occupant and cannot be shared.

FAMILY OCCUPANTS / REQUIRED DOCUMENTATION

Only the approved resident student and immediate family members (legally-married spouse and/or minor child dependents) may reside in Non-traditional Student Housing. Units are available for a total occupancy of no more than four residents – the student, the spouse, and up to two child dependents.

Family occupants may include the following with the stated proof of familial relationship:

Spouse – The student and spouse must be legally-married. The student must provide a marriage certificate as proof of the relationship.

Child dependents – As stated in the eligibility criteria, a student can reside in Non-traditional Student Housing with no more than two child dependents. Child dependents must be under age 12 at the time of move in or annual renewal term. Placement will not be given to students with child dependents age 12 or over. The Student must provide

birth certificates or adoption decrees, along with proof of custody (custody orders/agreements, if applicable). All school-age child dependents must be enrolled in and attending school.

UNIT OCCUPANCY LIMITS

If a student has more than one family occupant, a two bedroom unit must be available to house all individuals. No more than two individuals can occupy a one bedroom unit, no more than four individuals can occupy a two bedroom unit.

A student's family occupants must continue to reside with the student at all times for the student to remain eligible for Non-traditional Student Housing. Extended absence of the family occupants may result in removal from Non-traditional Student Housing and/or reassignment to traditional student housing, subject to eligibility and availability.

Students are responsible for all behavior and damages of their family occupants. All Housing Handbook rules apply to all family occupants in the unit.

RENTER'S INSURANCE

The included Renter's Insurance also covers family occupants who live at the assigned residence. See the primary Student Housing Handbook for requirement information. Policy coverage details provided at move in.

CUSTODY ARRANGEMENTS

A student's housing placement, arranged child care, or emergency contact care cannot violate existing custody orders/agreements. Bellevue University may request current proof of custody at any time and reserves the right to refuse or terminate housing placement if custody arrangements are not in compliance or unclear. Bellevue University is not liable for any violation of custody orders/agreements on behalf of the student.

EMERGENCY CONTACT FOR CHILD DEPENDENTS

An Emergency Contact who lives within a 50 mile radius from campus will be required for children if a parent becomes unavailable to care for their child dependent through emergency or any other kind of incapacitation. This information will be collected upon application to housing and must be kept up-to-date throughout the housing agreement duration.

All Emergency Contacts must be in accordance with existing custody agreements and all federal and state laws. Bellevue University is not liable for dependent child care during emergencies or after an Emergency Contact takes possession of the child dependent. If an

Emergency Contact cannot be located, Bellevue University will need to consult with Child Protective Services of Nebraska and/or report to law enforcement as appropriate.

ADA INFORMATION

If you or your family occupants have a disability, as defined by the Americans with Disabilities Act and wish to request a housing accommodation, please contact the Accommodation Resource Center by phone at 402-557-7422 or 402-557-7417 or by email at disability@bellevue.edu.

BABYSITTING/CHILD CARE

Caregivers are intended to be temporary child care solutions and must remain with child occupants in the unit at all times when parents are not available to supervise. Caregivers must be registered in advance with Residence Life. The resident must provide the individual's full name, phone number, and relation to the resident. The Caregiver must also be given a copy of these rules and abide by all housing policies.

Caregivers must be at least 19 years of age. Caregivers cannot use a resident's keys or ID cards to access the unit, and will not be given their own keys or IDs. Caregivers cannot stay the night. If longer term (8+ hours) or overnight care is required, the resident must make off-campus arrangements.

Residents are responsible for all activity of Caregivers as any other guest (see primary Student Housing Handbook).

Employees and student-staff cannot take care of child dependents. If an Emergency situation occurs, Bellevue University will contact the Emergency Contact on file for the child dependent. If an Emergency Contact cannot be located, Bellevue University will need to consult with Child Protective Services of Nebraska.

CHILDREN UNATTENDED

All children must be under supervision of their parent/guardian at all times unless appropriate child care is arranged as stated in this Handbook. No child is allowed to be unattended anywhere on campus at any time; this includes Student Housing, campus grounds, the dining facility, and other buildings.

MANDATORY REPORTING

Bellevue University employees and student-staff are mandatory reporters for child abuse/neglect, Title IX and other potentially or suspected harmful situations. If staff are made aware of incidents of any type of abuse, neglect, or otherwise harmful behaviors, Bellevue University will follow due diligence in investigating or reporting to Child Protective Services and/or law enforcement as appropriate to comply with University policies and all state and federal laws.

GUESTS

All guest policies in the primary Student Housing Handbook apply, except regarding child caregivers. See Child Care section above.

Guest children under the age of 12 are allowed for short term visits (under 8 hours). Guest children are not allowed to stay overnight in Student Housing. There can be no more than two guest children in a unit at a time.

QUIET HOURS

Quiet hours for Non-traditional housing are different from other complex quiet hours in order to maintain a reasonable environment for the unique needs of child dependents. Quiet hours are in effect **Sunday – Thursday 8:00 p.m. – 8:00 a.m., and Friday – Saturday 9:00pm – 8:00 a.m.** Students are expected to use discretion with noise concerns, both in and around the apartment, building, and complex. Excessive noise is prohibited at all times. **Courtesy hours are always in effect, and students are asked to be considerate of others' ability to study and sleep.** See the primary Bruin Village Student Handbook for additional Quiet Hours details.

STROLLER STORAGE

Strollers are not allowed to be stored outside the unit and must be kept inside the assigned unit.

COMPLEX GROUNDS

Children's toys, bikes, games, etc. cannot be left unattended outside on campus grounds. Residents using any kind of toy or sporting equipment need to bring those items inside for proper storage when not in use. All campus grounds must be kept free from litter or belongings and activities that may cause damage to the grass or landscaping are prohibited.

CAMPUS EVENTS AND ACTIVITIES

Child dependents may participate in some campus events and activities, but Bellevue University reserves the right to refuse their participation if the activity is deemed unsafe or inappropriate for their age.

Residents of Non-traditional Student Housing will be held to these policies and procedures in addition to those outlined in the primary [Bruin Village Student Housing Handbook](#). Violation of these may result in sanctions including, but not limited to, termination of housing agreement or other sanctions determined by the Dean of Students Office.