APPLICATION FOR ADMISSION

Mr./Mrs./Ms.: ___________________________________________  Last  First  Middle Initial  Maiden Name (or other)  Name of Home Institution

Are you:  ☐ Degree seeking  ☐ Non-degree seeking  ☐ Visiting student: ____________________________

Please identify the program(s)/area of study that you are interested in: (See list at bellevue.edu)

☐ Certificate of Completion/Corporate Courses  ☐ Bachelor of Arts (BA)  ☐ Bachelor of Fine Arts (BFA)  ☐ Bachelor of Applied Science (BAS)
☐ Bachelor of Science (BS)  ☐ Master of Arts (MA)  ☐ Master of Business Administration (MBA)  ☐ Master of Healthcare Administration (MHA)
☐ Master of Public Administration (MPA)  ☐ Master of Science (MS)  ☐ Doctor of Philosophy (Ph.D.)

Major/Program: ____________________________  Minor: ____________________________ (optional)

When do you plan to start?  Month/year _______ / _______  Location (preferred campus/site): ____________________________________________  ☐ Online

ADMISSION CHECKLIST

Thank you for applying to Bellevue University.

In order for the University to process your application efficiently, your application must be completed, signed, and submitted to Bellevue University with the non-refundable application fee. Please follow the steps below.

Undergraduate Applicants

☐ Complete, sign, and submit Application for Admission
☐ Request official high school transcript(s)
If eligible for transfer credit:
☐ Request official transcript(s) from previously attended accredited colleges or universities
☐ Submit corporate or training certificates
☐ Submit $50 fee (non-refundable) with application

Graduate Applicants

☐ Complete, sign, and submit Application for Admission
☐ Request official transcript(s) from previously attended accredited colleges or universities
☐ Submit $75 fee (non-refundable) with application (fee waived for alumni)

Ph.D. Applicants

☐ Complete, sign, and submit Application for Admission
☐ Submit a resume
☐ Write a 1,000-word statement of interest describing your interest in the study of Human Capital
☐ Submit one letter of nomination from your employer
☐ Submit one letter of recommendation from a peer or personal reference
☐ Submit $75 fee (non-refundable) with application

Non-refundable Application Fees:
Undergraduate: $50  •  Graduate/International: $75

Submit your application, admission fee, and other required items to:
Bellevue University Enrollment Management
Attn: Admissions Support
1000 Galvin Road South, Bellevue, NE 68005

or apply online at Bellevue.edu

International Applicants

☐ Complete, sign, and submit Application for Admission
☐ Submit Financial Affidavit of Support Form
☐ Provide bank statement showing available funds of sponsor
☐ Request official academic transcripts/English translation with verification stamp
☐ Request official TOEFL scores
☐ Submit $75 fee (non-refundable) with application

Bellevue University requires that a course-by-course evaluation of all international academic work be conducted by World Education Services prior to being accepted or matriculated. To order a course-by-course evaluation, go to wes.org.

REQUIRED DOCUMENTATION
(For degree-seeking students only)

1. Transcript or Diploma Copies
Copies of transcripts or diplomas must be submitted for assessment. Student copies are acceptable only for preliminary evaluation. Official transcripts are required and should be ordered as soon as possible. A transcript request form can be found on bellevue.edu.

2. Copies of Training and Certificate Completion Verification Forms
If you would like your professional and military training or certification classes considered for the award of credit, submit verification of your completion of these programs.

3. Financial Services
Visit bellevue.edu for all financial aid information.

For more information, contact us at
402-293-2000  •  800-756-7920
info@bellevue.edu

Real Learning for Real Life
# BELLEVUE UNIVERSITY ADMISSION APPLICATION

Bellevue University is an open admissions university. Once you submit your application, we will begin the process of evaluating your credits and developing your degree plan. You will have access to B.R.U.I.N. (Bellevue Real-Time User Information Network), where you can track your degree progress and access all administration and registration activities.

## SECTION 1 – PERSONAL INFORMATION

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<thead>
<tr>
<th>Mr./Mrs./Ms.</th>
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<th>Middle Initial</th>
<th>Maiden Name (or other)</th>
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Social Security Number __________________________ Date of birth (mm/dd/yyyy) __________________________

Mailing address (Number & Street) __________________________ State/Province ________ ZIP/Postal Code ________ Country ________

City __________________________ State/Province ________ ZIP/Postal Code ________ Country ________

Permanent address (if different) (Number & Street) __________________________ State/Province ________ ZIP/Postal Code ________ Country ________

City __________________________ State/Province ________ ZIP/Postal Code ________ Country ________

Preferred contact method: ☐ Email ☐ Home phone ☐ Work phone ☐ Cell phone ☐ Best time to call: (Days/Time) __________________________

Home phone (area code) __________________________ Work (area code) __________________________

Cell (area code) __________________________ Fax number __________________________

Are you interested in receiving text messages from Bellevue University? ☐ Yes ☐ No

Email address type: ☐ Home ☐ Business ☐ Other __________________________

Email address __________________________

Country of citizenship __________________________ Country of birth __________________________

If you are not a U.S. Citizen, what is your visa type? __________________________ Are you currently in the United States? ☐ Yes ☐ No

Are you an F-1 International Student? ☐ Yes ☐ No

Bellevue University requires a course by course evaluation of all international academic work to be evaluated by World Education Services prior to being accepted or matriculated at Bellevue University. Please visit [WES.org](http://WES.org) to order a course by course evaluation.

Date of TOEFL Exam: __________________________ Score of TOEFL Exam: __________________________

Are you a permanent resident? ☐ Yes ☐ No

**Questions regarding your ethnicity, race and gender are optional. The information is used for the purpose of reporting to Federal Compliance Agencies only. It will not be used in determining admission.**

Are you Hispanic or Latino (including Spain)? ☐ Yes ☐ No

Note: Includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish cultures or origins, regardless of race.

Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:

☐ American Indian or Alaska Native (including all Original Peoples of the Americas) ☐ Asian (including Indian subcontinent and Philippines)

☐ Black or African-American (including Africa and Caribbean) ☐ Native Hawaiian or other Pacific Islander (Original Peoples)

☐ White or Caucasian (including Europe, the Middle East or North Africa)

Gender: ☐ Male ☐ Female

Marital Status: ☐ Single ☐ Married ☐ Common Law ☐ Divorced ☐ Separated ☐ Widowed

☐ Civil Partnership ☐ Surviving Civil Partner ☐ Dissolved Civil Partnership ☐ Unknown

Are you currently in the U.S. military? ☐ Yes ☐ No Are you a U.S. veteran? ☐ Yes ☐ No If yes, what branch of service __________________________

Status: ☐ Not Indicated ☐ No Military Service ☐ Active Duty ☐ Active Reserve ☐ Inactive Reserve ☐ Retired Military ☐ Veteran (VA Ineligible)

☐ Not a Veteran ☐ Vietnam and Other Protected Vet ☐ Pre-Vietnam Era Veteran ☐ Vietnam-Era Veteran ☐ Post Vietnam-Era Veteran

Pay Grade: ☐ E-1 ☐ E-2 ☐ E-3 ☐ E-4 ☐ E-5 ☐ E-6 ☐ E-7 ☐ E-8 ☐ E-9 ☐ O-1 ☐ O-2 ☐ O-3 ☐ O-4

☐ O-5 ☐ O-6 ☐ O-7 ☐ O-8 ☐ O-9 ☐ O-10 ☐ W-1 ☐ W-2 ☐ W-3 ☐ W-4 ☐ W-5 ☐ Unknown
Deployment Status: □ Currently deployed □ Not deployed       Military Spouse: □ Yes □ No       Military Dependent: □ Yes □ No
Dependent of Disabled Veteran: □ Yes □ No       Dependent of Deceased Veteran: □ Yes □ No
Location of your Military Installation/Base: □ Inside the U.S. / U.S. Territories   □ Outside the U.S.
If outside the U.S., what country is the Military Installation/Base located:
If inside the U.S. or U.S. Territories, what state is the Military Installation/Base located:
Military Installation/Base (If retired, choose prior location):
Rank ___________________________________________ Military specialty (MOS or AFSC) ____________________________
Years in service ___________________________________ Military Installation ________________________________
Are you applying under the Servicemembers Opportunity College (SOC) network? □ Yes □ No

SECTION 2 – HIGH SCHOOL INFORMATION (Undergraduates Only)
High School Name __________________________ City & State __________________ Graduation date ____________
□ Home school (City & State) ___________________ □ GED (City & State) ____________________________

Complete the following questions if you are a current high school student or have graduated within the last two years – otherwise skip to Section 3
Have you taken the ACT? □ Yes □ No    When? __________________ Composite Score __________________
Have you taken the SAT? □ Yes □ No    When? __________________ SAT ______________________ V ______ M ______
Do you plan to participate in athletics while attending Bellevue University? □ Yes □ No
If yes, which athletic program? ____________________________________________________________
Are you receiving an Athletic Scholarship? □ Yes □ No

SECTION 3 – ACADEMIC HISTORY
Have you attended Bellevue University previously? □ No □ Yes – Approximate dates of attendance ___________
Which best describes the type of applicant you are: □ High School Student □ Transfer Student □ Visiting Student □ Re-admission
□ First Year Student □ Undergraduate Accelerated or Cohort □ Graduate □ Ph.D.

Please list all colleges/universities attended. All degree-seeking students are required to have official transcripts from each high school/college/university sent directly to the Bellevue University Student Records Department.

<table>
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<tr>
<th>Full Name of Institution</th>
<th>State</th>
<th>Dates Attended</th>
<th>Degree (AAS, BS, BA, etc.)</th>
<th>Credits Earned</th>
<th>Graduated: No/Yes</th>
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Other sources of academic credit (please check all that apply):
Corporate Training: □ Yes □ No
□ CLEP/DSTT/RCE/PEP □ DD214 (Please provide your DD214 – or– one of the following military training transcripts/certificates):
□ Navy (SMART) □ Army (AARTS) □ Marine (SMART) □ Air Force (CCAF)

Continued on reverse
License (e.g., R.N., Insurance, Real Estate, Pilot, Police, etc.)

Professional Certification (e.g., PMP, MCSE, CCNA, PHR)

Other

Have you been suspended from another college/university within the past five years? □ Yes □ No

If yes, what institution and when

SECTION 4 – EMPLOYMENT

Graduate and accelerated program applicants must provide employment information for past three years.

<table>
<thead>
<tr>
<th>Employer/Company</th>
<th>Position</th>
<th>Address/City/State/ZIP/Country</th>
<th>Dates employed</th>
<th>FT/PT</th>
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SECTION 5 – MARKETING INFORMATION

How did you hear about Bellevue University? □ Radio □ Newspaper □ Television □ Word-of-mouth □ Website □ Direct Mail □ Other

SECTION 6 – FINANCIAL PLANNING SECTION (F-1 International Students only qualify for the student payment option)

Please let us know which payment plan(s) you intend to use (please check all that apply):

□ Financial Aid (grants, loans, scholarships) □ Corporate Reimbursement □ Direct Corporate Billing □ Corporate Tuition Assistance
□ Military T.A. □ Veterans Benefits (G.I. Bill, Voc. Rehabilitation) □ Student Payment (cash, check, credit card)

(Deferred payment plan available)

SIGNATURE SECTION/VERIFICATION OF INFORMATION

I certify that I have read this form and that all information submitted is true and accurate. Bellevue University does not discriminate on the basis of sex, age, race, religion, color, national origin, or disability in its admission, employment, and education programs or activities.

Signature of Student: ____________________________ Date: ____________________________

Non-refundable Application Fees: Undergraduate: $50 • Graduate/International: $75

Enclose your check and mail to: Bellevue University Enrollment Management — Attn: Admissions Support, 1000 Galvin Road South, Bellevue, NE 68005